

**Township of Woolwich
Council Minutes**

Monday, March 7, 2022

7:00 pm

Video Conference

**Hosted in Council Chambers, 2nd Floor
24 Church Street West, Elmira**

Present: Mayor Shantz (Chairperson)
Councillor Martin
Councillor McMillan*
Councillor Merlihan*
Councillor Redekop*
Councillor Shantz*

Present from Staff: David Brenneman, Chief Administrative Officer*
Deanne Friess, Director of Development Services*
Richard Petherick, Director of Finance/Treasurer*
Jared Puppe, Director of Infrastructure Services*
Jeff Smith, Director of Corporate Services/Clerk
Jenna Morris, Economic Development and Tourism Officer*
Jasmine Nanda, Economic Development and Tourism Intern*
Alex Smyth, Council and Committee Facilitator
Thomas van der Hoff, Manager of Operations and Projects*
Francis Villamil, IT Support Assistant
Jeremy Vink, Manager of Planning*

**indicates remote participation*

Land Acknowledgement

Mayor Shantz began the meeting by reading a land acknowledgement.

Moment of Silence

Mayor Shantz commented on the ongoing invasion of Ukraine by the Russian forces and Council observed a moment of silence.

Disclosures of Pecuniary Interest

None.

Items to Come Forward from Closed Session

None.

Adoption of Minutes

Moved by Councillor Shantz
Seconded by Councillor Martin

That the following minutes be adopted as presented:

- Council Minutes – February 14, 2022

- Committee of the Whole Minutes – February 28, 2022

...Carried

Public Meetings

None.

Presentations

None.

Delegations

None.

Unfinished Business

None.

Consent Items

Council removed correspondence from the Region of Waterloo for further discussion.

Moved by Councillor Redekop

Seconded by Councillor McMillan

That the following consent items be approved and received for information:

Items for Approval

Summary of Recommendations from the February 28th Committee of the Whole Meeting

That the summary of recommendations of the Committee of the Whole dated February 28th, 2022 be adopted as presented:

1. Delegation of Authority under Section 39.2 of the Planning Act (Bill 13)

That the Council of the Township of Woolwich, considering Report DS05-2022 respecting Delegation of Authority under Section 39.2 of the Planning Act (Bill 13):

1. direct staff to implement policies as part of the next Official Plan review to allow for the Delegation of Authority of Planning Decisions to pass by-laws under section 34 that are of a minor nature, as permitted in accordance with Section 39.2 of the Planning Act; and
2. direct staff, that upon approval of the Official Plan to provide a report and Delegation of Authority By-law to Council outlining the specific items to be delegated.

2. Maryhill Fire Station Replacement

That the Council of the Township of Woolwich, considering Report R02-2022 respecting Maryhill Fire Station Replacement:

1. forego awarding Tender 2021-31 Maryhill Fire Station Renovations and Addition;
2. direct staff to proceed with issuing a Request for Proposal for construction of a new fire station in Maryhill through a design build process; and
3. authorize staff to retain Vallee Consulting Engineers, Architects and Planners to provide project administration services for the Maryhill Fire Station design build construction project at an upset limit of \$70,000 plus H.S.T.

3. Monetary Support to Mennonite Central Committee (MCC) for Relief Support in Ukraine

That the Council of the Township of Woolwich donate \$10,000 from the 2022 operating contingency budget to the Mennonite Central Committee (MCC) for their relief efforts in Ukraine.

Correspondence

- Town of South Bruce Peninsula Resolution – Municipal Accommodation Tax and Crown Campgrounds

Items for Information

- Downtown Elmira Business Improvement Area Minutes – August 11, 2021
- Downtown Elmira Business Improvement Area Minutes – September 8, 2021
- Downtown Elmira Business Improvement Area Minutes – October 6, 2021
- Downtown Elmira Business Improvement Area Minutes – November 3, 2021
- Downtown Elmira Business Improvement Area Minutes – December 1, 2021
- Downtown Elmira Business Improvement Area Minutes – January 26, 2022
- Downtown Elmira Business Improvement Area Annual General Meeting Minutes – January 26, 2022
- St. Jacobs Business Improvement Area Board of Management Minutes – October 5, 2021
- St. Jacobs Business Improvement Area Board of Management Minutes – November 2, 2021
- St. Jacobs Business Improvement Area Board of Management Minutes – December 7, 2021
- Technical Advisory Group Minutes – January 27, 2022
- Township of Woolwich Environmental Enhancement Committee Minutes – February 15, 2022

...Carried

Region of Waterloo Memo – Request for Council Members for Project Teams

Council discussed appointing Council members to the Regional Project Teams.

Moved by Councillor Redekop

Seconded by Councillor Merlihan

That the Council of the Township of Woolwich, respecting correspondence received from the Region of Waterloo requesting Council Members for Project teams, appoint Councillor Murray Martin and Councillor Larry Shantz to the following project teams:

1. Maryhill Road, 70m east of Notre Dame Ave. to Charles St. W.; and
2. Airport- Regional Road Network and Airport Access Evaluation EA.

...Carried

Staff Reports and Memos**DS07-2022: Zone Change Application 1/2022 (Robert Shuh)**

Moved by Councillor Shantz

Seconded by Councillor Martin

That the Council of the Township of Woolwich, considering Report DS07-2022, respecting Zone Change Application 1/2022 (Robert Shuh) for the property at 6515 Line 86, amend the site

specific Agricultural (A) zoning provisions to permit a bunkhouse as a temporary use subject to the amending By-law being in accordance with the proposed By-law attached as Appendix 'A'.

...Carried

Memo: Economic Supports for Woolwich Businesses

Council discussed tracking metrics for the tourism strategy plan, program goals, survey response rates, reasoning for the survey deadlines, and gratitude to the Economic Development and Tourism division for their work.

Memo: Ontario Housing Affordability Task Force

Council discussed concerns regarding the report, existing environmental and agricultural protections and protections against low-density sprawl, as-of-right zoning, streamlining opportunities, applicability of all recommendations in the report to Woolwich, concerns regarding the report, prescriptiveness of the report to local municipalities, and the potential for municipal feedback.

Other Business

Mayor's Report on Regional Matters

Mayor Shantz noted that Regional Council will discuss the land acquisition for the roundabout at the intersection of Line 86 and Floradale Road at their Committee of the Whole meeting on Tuesday, March 8, 2022.

Council Reports/ Updates

None.

Outstanding Activity List as of Wednesday, March 2, 2022

None.

Notice of Motion

Mental Health Supports

Councillor Shantz assumed the role of the Chair at this point in the meeting.

Mayor Shantz presented the draft motion to Council.

Moved by Mayor Shantz

Seconded by Councillor Merlihan

WHEREAS the Council of the Township of Woolwich (the "Township") has been an annual funding partner of Woolwich Counselling Centre to support local mental health counselling; and

WHEREAS Woolwich Counselling Centre is part of the broader Counselling Collaborative of Waterloo Region, a community-based partnership between six community counselling service providers within Waterloo Region; and

WHEREAS the COVID-19 pandemic has had a significant impact on individuals and families, both globally and locally, including immediate and ongoing mental health concerns; and

WHEREAS the Township is aware that there has been an average 39% increase in total client referrals, which includes a 71% increase in child and youth referrals, for government funded programs in 2021 across member organizations of the Counselling Collaborative of Waterloo

Region, which has led to difficulty for the member organizations to keep up with the demand in terms of bringing on new qualified staff to support the substantial increase in local client needs; and

WHEREAS the Township believes local needs for mental health supports and difficulties in responding to this increased need is indicative of a broader issue across Ontario and is expected to continue in the future; and

WHEREAS the current provincial funding model for mental health support is fragmented across several ministries and programs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Woolwich requests that the Government of Canada ensure appropriate and sustained funding is transferred to provinces for mental health purposes in their 2022 budget; and

THAT the Council of the Township of Woolwich requests the Government of Ontario to provide stable, reliable and predictable funding for mental health organizations in their 2022 budget; and

THAT this resolution be forwarded to the Prime Minister, the Federal Minister of Finance, the local Member of Parliament, the Federation of Canadian Municipalities (FCM), the Premier of Ontario, the Ontario Minister of Finance, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO) and other municipalities in Ontario.

Council thanked Mayor Shantz for bringing the motion forward as well as staff for their efforts in collaborating with local agencies to draft the motion.

...Carried

Mayor Shantz reassumed the role of the Chair at this point in the meeting.

Mayor Shantz allowed discussion of two additional items of other business.

Council noted the ice jams and potential flood warning currently taking place in West Montrose. Council cautioned the public to be safe and cautious around water. Chief Administrative Officer David Brenneman noted that emergency management staff at the Township of Woolwich are actively monitoring the situation on a regular basis and are communicating with the Grand River Conservation Authority (GRCA) as well as nearby residents as the need arises.

Council acknowledged a resolution passed in 2015 to send monetary support to Syrian refugees was similar to the recent support provided for Ukraine, and thanked the Council of 2015 for that action.

By-laws

Moved by Councillor Shantz

Seconded by Councillor Redekop

That the following by-laws in the hands of the Clerk be read a first, second, third time and finally passed, that they be numbered as By-law numbers 17-2022 to 20-2022, and that they be signed by the Mayor and Clerk and sealed with the corporate seal:

- A By-law to Further Amend Zoning By-law 55-86, of the Township of Woolwich (Robert Shuh – 6515 Line 86)
- A By-law to Amend By-law 71-2012 Being a By-law for Establishing the Parking of Motor Vehicles on Private Property or in Municipal Lots (Specially Appointed Parking Enforcement Officers)

- A By-law to Authorize the Execution of a Rural Economic Development Program Agreement with the Ministry of Agriculture, Food and Rural Affairs (Rural Economic Development Program Contribution Agreement)
- A By-law to Confirm all Actions and Proceedings of the Council (March 7, 2022)

...Carried

Adjournment (8:05 P.M.)

Moved by Councillor Shantz

Seconded by Councillor McMillan

That the meeting adjourns to meet again in regular session on Monday, March 28, 2022.

...Carried

Sandy Shantz, Mayor

Jeff Smith, Clerk