

**Township of Woolwich
Committee of the Whole Minutes**

Tuesday, August 24, 2021

7:00 PM

Video Conference

**Hosted in Council Chambers, 2nd Floor
24 Church Street West, Elmira**

Present from Council:

- Mayor Shantz
- Councillor Martin (Chairperson)
- Councillor McMillan*
- Councillor Merlihan*
- Councillor Redekop*
- Councillor Shantz*

Present from Staff:

- David Brenneman, Chief Administrative Officer*
- Ann McArthur, Director of Recreation and Community Services*
- Richard Petherick, Director of Finance/Treasurer*
- Jared Puppe, Director of Infrastructure Services*
- Jeff Smith, Deputy Clerk
- Alex Smyth, Council and Committee Facilitator
- Jeremy Vink, Manager of Planning*

**indicates remote participation*

Public Resolution to Move into Closed Session - (6:00 P.M.)

Moved by Councillor Redekop

Seconded by Councillor McMillan

That the Council of the Township of Woolwich convenes in closed session on Tuesday, August 24, 2021 at 6:00 p.m. electronically in accordance with section 239 (2) of the Municipal Act, 2001 for the purposes of considering the following subject matters:

- a. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Legal Matter); and
- b. For the purpose of educating or training the members (Procedural and Technical Training).

...Carried

Resolution to Reconvene in Open Session (7:03 pm)

Moved by Mayor Shantz

Seconded by Councillor Redekop

That Council reconvenes in open session.

...Carried

Disclosures of Pecuniary Interest

None.

Items to Come Forward from Closed Session

None.

Planning Public

None.

Presentations

None.

Delegations

Deputy Clerk Jeff Smith provided a demonstration of the new timing feature.

Delegates Mark Walker and Stephanie Lines-Toohill: Save the Middlebrook Steel Truss Bridge

Delegates Mark Walker and Stephanie Lines-Toohill and Mark Walker requested that Council take action to save the Middlebrook Steel Truss Bridge. Ms. Lines-Toohill and Mr. Walker expressed concerns regarding the public consultation process, and the closing, demolition, and proposed restoration of the bridge. They also detailed the importance of the bridge including its unique factors, popularity, and recreational uses. Ms. Lines-Toohill and Mr. Walker requested that Council reconsider the closure, demolition, and proposed restoration.

Council discussed efforts taken to approach the Council of the Township of Centre Wellington and maintenance responsibilities of Woolwich Staff.

DS34-2021: Heritage Train Station – Funding Request

Manager of Planning Jeremy Vink presented the report. Delegate Peter McGough, General Manager of Waterloo Central Railway was present to answer questions.

Moved by Mayor Shantz

Seconded by Councillor Shantz

That the Council of the Township of Woolwich, considering Report DS34-2021 respecting the Heritage Train Station Funding Request, authorize the release of \$60,000, which was paid by King and 86 Developments Limited (i.e., Smart Centres) in 2008 and currently held in trust by the Township, and distribute such funds to the Waterloo Central Railway for the sole purpose of constructing a heritage train station building and installing the associated site works in the manner outlined in Report DS 34-2021.

...Carried

Council discussed waiving the building permit fee.

Moved by Councillor Shantz

Seconded by Councillor Redekop

That the Council of the Township of Woolwich considering Report DS34-2021 respecting the Heritage Train Station Funding Request, waive the \$500 building permit fee for Waterloo Central Railway.

...Defeated

Unfinished Business

None.

Consent Items

Moved by Councillor Merlihan

Seconded by Councillor Shantz

That the following item be approved and received for information as presented:

Item for Approval*IS27-2021: Boundary Road Agreements – Guelph-Eramosa and Mapleton*

That the Council of the Township of Woolwich, considering Report IS27-2021 respecting Boundary Road Agreements between the Township of Woolwich and the Townships of Guelph-Eramosa and Mapleton, authorize the Mayor and Clerk to sign the Boundary Road Agreements attached to the report in Appendix A.

Items for Information

- Township of Woolwich Annual Ombuds Report – June 1, 2019 to May 31, 2021
- Notice of Planning Public Meeting – Tuesday, September 21, 2021
 - Zone Change Application 1/2021 – Paul Weber, 1261 Delion Place
 - Zone Change Application 2/2021 – Edgar Reist, 6681 Line 86

...Carried

Staff Reports and MemosC12-2021: Updated Procedural By-law

Council discussed voting parameters for the Chair, motion for reconsideration changes, Robert's rules, and ways for the Chair to debate.

Moved by Councillor Merlihan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich, considering Report C12-2021 approve the updated Procedural By-law as attached to the report.

Moved by Councillor McMillan

Seconded by

That the motion on the floor be amended to allow that the chair may vote when the vote is consequential.

Since the amending motion was not seconded, it was not put to a vote.

Moved by Mayor Shantz

Seconded by Councillor Merlihan

That the motion on the floor be amended to allow that the chair may vote if they declare their intent to vote before the vote is taken.

...Carried

Moved by Councillor McMillan

Seconded by Councillor Merlihan

Document Number: 71253

That the motion on the floor be amended to that the Motion to Reconsider section of the Procedural By-law remain unchanged.

...Carried

There being no further discussion, the Chair called the question on the main motion, as amended:

Moved by Councillor Merlihan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich, considering Report C12-2021 approve the updated Procedural By-law as amended to:

1. Allow the chair to vote on a matter if they declare their intent to vote before taking the vote; and
2. Maintain current requirements for a motion to reconsider.

...Carried

IS25-2021: Special Service Levy Survey Results for the Unserved Areas of Breslau

Council discussed resurfacing Woolwich Street North without urbanization, sidewalks, and municipal drains.

Moved by Councillor McMillan

Seconded by Councillor Merlihan

That the Council of the Township of Woolwich, considering Report IS25-2021 respecting a special service levy survey for the unserved areas of Breslau:

1. accept the findings of the survey results from the unserved areas of Breslau and not enact a Special Service Levy for the extension of either municipal water and/or wastewater at this time;
2. protect wastewater design capacity for the unserved areas in Breslau and not allow development to utilize this allotment (10 l/s); and,
3. that a survey is not issued again by staff until significant road reconstruction work is planned at some point in the future (+/-15 years).

...Carried

IS26-2021: Woolwich Street North Reconstruction Project – Selection of Engineering Consultant

Council discussed sidewalks.

Moved by Councillor Shantz

Seconded by Councillor Redekop

That the Council of the Township of Woolwich, considering Report IS26-2021 respecting the Award of the Woolwich Street North Reconstruction Project:

1. approve the contract for engineering services for the Woolwich Street North reconstruction project to GM BluePlan Engineering Limited at a total cost of \$68,075.41 after H.S.T. rebate; and
2. authorize the Mayor and Clerk of the Township of Woolwich to sign the Consultant Agreement.

...Carried

Other Business

None.

Outstanding Activity List as of Friday, August 20, 2021

None.

Correspondence

Council received the following items of correspondence for information:

- Letter from Jim Perrin – College Street, Elmira Reconstruction Plans
- Town of Cochrane Motion – Include the PSA Test for Men into the Medical Care System
- City of Kitchener Letter to Prime Minister Trudeau – Bill-C 313 Banning Symbols of Hate Act
- City of Kitchener Letter to Prime Minister Trudeau – Rising Cost of Building Materials
- Township of Georgian Bay Resolution – Truth and Reconciliation Commission of Canada: Calls to Action
- City of Stratford Letter to Premier Ford – Resolution to Phase Out Ontario's Gas Plants
- Northumberland County Resolution – Provincial Offences Act Advocacy
- City of Toronto Motion – Building the Early Learning and Child Care System Toronto Needs

Public Notice

None.

Notice of Closed Meetings

None.

Notice of Motion

None.

Adjournment (8:14 pm)

Moved by Councillor Shantz
Seconded by Mayor Shantz
That the meeting adjourns.

...Carried

Sandy Shantz, Mayor

Jeff Smith, Deputy Clerk