

**Township of Woolwich  
Committee of the Whole Minutes**

**Tuesday, September 14, 2021**

**8:00 PM**

**Video Conference**

**Hosted in Council Chambers, 2<sup>nd</sup> Floor  
24 Church Street West, Elmira**

Present from Council:

- Mayor Shantz
- Councillor Martin
- Councillor McMillan (Chairperson)
- Councillor Merlihan\*
- Councillor Redekop\*
- Councillor Shantz\*

Present from Staff:

- David Brenneman, Chief Administrative Officer\*
- Val Hummel, Director of Corporate Services/Clerk
- Ann McArthur, Director of Recreation and Community Services\*
- Richard Petherick, Director of Finance/Treasurer\*
- Jared Puppe, Director of Infrastructure Services\*
- Jeff Smith, Deputy Clerk
- Jeremy Vink, Manager of Planning\*

*\*indicates remote participation*

**Public Resolution to Move into Closed Session - (5:45 P.M.)**

Moved by Councillor Redekop

Seconded by Councillor Martin

That the Council of the Township of Woolwich convenes in closed session on Tuesday, September 14, 2021 at 5:45 p.m. electronically in accordance with section 239 (2) of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a. advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Appeal Matter);
- b. advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Expropriation Matter);
- c. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Appeal Matter); and
- d. labour relations or employee negotiations (COVID-19 Update).

...Carried

**Public Resolution to Reconvene in Open Session (8:00 pm)**

Moved by Mayor Shantz

Seconded by Councillor Shantz

That Council reconvenes in open session.

...Carried

**Disclosures of Pecuniary Interest**

Councillor Merlihan declared a pecuniary interest regarding item 9.1.1, report IS29-2021: Purchase of one New Holland 145hp Tractor.

**Items to Come Forward from Closed Session**

Moved by Councillor Martin

Seconded by Councillor Merlihan

That Council of the Township of Woolwich direct SmithValeriot Law Firm LLP (SV Law) to represent Woolwich Township at the Ontario Lands Tribunal (OLT) in the matter of the Hawk Ridge Homes appeal and Capital Paving appeal files.

...Carried

**Public Meeting**

None.

**Presentations**

None.

**Delegations**Delegate Mary Jane Patterson, Reep Green Solutions: 2020-2021 Impact Report Update

Delegate Mary Jane Patterson, Executive Director of Reep Green Solutions provided Council with a presentation outlining the organization's impact report. Her presentation detailed:

- 10-year impact goal;
- 10,000 meaningful actions between 2020 and 2030;
- Healthy yards and neighbourhoods;
- Stormwater management and water conservation;
- Launch of TransformWR;
- Home energy efficiency;
- Project neutral
- Community outreach;
- Zero waste challenge;
- Financial summary – program areas;
- Looking ahead;
- Total so far; and
- Thank you to sponsors.

Council discussed participating in the Zero waste challenge and thanked Ms. Patterson for her update and leadership on this initiative.

Delegate John Mesina: 165 Bloomingdale Road and the Township Official Plan

Delegate John Mesina explained to Council his desire to have the lands located at 165 Bloomingdale Road developed and his inability to do so according to the Township Official Plan. Mr. Mesina noted he has been requesting further consideration for his lands for 30 years and thanked Council for listening to his request.

**Unfinished Business**

None.

**Consent Items**

Council requested item 9.1.1 be discussed and voted on separately.

Moved by Councillor Shantz

Seconded by Councillor Merlihan

That the following consent items be approved and received for information as presented, save and accept item 9.1.1:

**Items for Approval*****R16-2021: Indigenous Reconciliation Action Plan – Updates and Actions***

WHEREAS the Truth and Reconciliation Commission (TRC) released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Woolwich does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities; and further

THAT rental-related fees associated with the use of municipal parks and facilities, for recognized Indigenous organizations to lead cultural and ceremonial events, be suspended for September 30, 2021.

***R18-2021: Article of Agreements for the Enabling Accessibility Fund***

That the Council of the Township of Woolwich, considering Report R18-2021 authorize the Mayor and Clerk to sign the Article of Agreements for the Enabling Accessibility Fund.

**Correspondence**

- Town of South Bruce Peninsula Letter – Request for Small Business Support with Lottery Licensing
- City of Hamilton Resolution – Noise Concerns and Request for Expiry of Extended Construction Hours
- City of Kitchener Resolution – Vaccine Strategy for Municipal Workers

- Minister of Northern Development, Mines, Natural Resources and Forestry Letter to Mayor Shantz – Capital Paving Proposed Shantz Station Gravel Pit

#### Items for Information and Public Notices

- Downtown Elmira Business Improvement Area Minutes – May 5, 2021
- Downtown Elmira Business Improvement Area Minutes – June 2, 2021
- Downtown Elmira Business Improvement Area Minutes – July 7, 2021
- St. Jacobs Business Improvement Area Board of Management Minutes – August 3, 2021
- Technical Advisory Group Minutes – June 24, 2021
- Committee of Adjustment Notice of Hearing – September 20, 2021
- Liquor Licence Municipal Information Form – Chef Duff at River Song, 632 Hawkesville Road, St. Jacobs

...Carried

Councillor Merlihan left the meeting at this time.

Moved by Councillor Redekop

Seconded by Mayor Shantz

That the following consent item be approved:

#### *IS29-2021: Purchase of one New Holland 145hp Tractor*

That the Council of the Township of Woolwich, considering Report IS29-2021 approve the purchase of one 2019 New Holland T6.145 DCT 145 hp Tractor with optional equipment from ESM Farm Equipment Limited for a total cost of \$128,636.85 after H.S.T. rebate.

...Carried

Councillor Merlihan returned to the meeting at this time.

Council discussed the letter from the Minister of Northern Development, Mines, Natural Resources and Forestry Letter to Mayor Shantz. Mayor Shantz noted she had a discussion with the Minister but did not have any further information to bring forward.

#### **Staff Reports and Memos**

##### C10-2021: Proposed 2022 Council Meeting Schedule

Council requested staff to bring back a meeting schedule with meetings moved to Monday evenings.

Council noted it was Clerk Hummel's last meeting with the Township and thanked Ms. Hummel for her service. Ms. Hummel spoke to her time at the Township being a blessing, spoke to her development during the position, thanked current and former Township employees and thanked Council for their service to the community. Mr. Brenneman spoke to Ms. Hummel's contributions to the Township and thanked her for all her years of service.

##### DS26-2021: Scoped Official Plan Review – Proposed New Township Official Plan

Jeremy Vink, Manager of Planning, provided an overview of his report, including the need to bring this plan forward at this time and the need for alignment with the Region Official Plan. Mr. Vink highlighted key changes in each chapter as set out in his report. Mr. Vink noted that if Council approves these changes, the Township is requesting the Region expedite their review before they complete updates to the Regional Official Plan.

Council discussed Mr. Mesina's request and asked if there was a way for Council to advocate for his request. Mr. Vink advised that there currently isn't a settlement in the area, that the lands could become part of Kitchener and the Township can comment on the Region's municipal comprehensive review which is anticipated to be brought to Council for comments in November. Mr. Vink recommended looking at requests like Mr. Messina's comprehensively. Council discussed the appropriateness of advocating for private landowners.

Council thanked Mr. Vink and planning staff for bringing this forward and discussed amending the Official Plan regarding density and sustainability. Mr. Vink advised that staff will be working on a further review considering sustainability and other items. Mr. Vink noted Council's has authority to be more demanding or restrictive than the Provincial Policy Statement and the Regional Official Plan but the Township cannot be less restrictive.

Moved by Councillor Merlihan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich considering Report DS26-2021 respecting the scoped review and update of the Township Official Plan:

1. Adopt a by-law, to repeal the current Township Official Plan (i.e., By-law 75-2000) approved by the Regional Municipality of Waterloo (the "Region") and replace it with the proposed new Township Official Plan ("TOP") attached as Appendix 'A';
2. Defer decisions for certain policies identified as Deferrals No. 1, 2, 3 and 4 of the proposed TOP pending the outcome of other concurrent and separate Planning Act processes being the Region's municipal comprehensive review of the Regional Official Plan and the Stockyard Secondary Plan Amendment No. 38 to the current Township Official Plan;
3. Request the Region to expedite their review of the adopted TOP and to provide a decision concerning its approval by December 31, 2021;
4. Pursuant to Section 22.2.2 of the Planning Act, waive the 2-year moratorium prescribed in Section 22.2.1 and thereby allow the Township to accept and process complete Official Plan Amendment applications before the second (2nd) anniversary of the first day any part of the new TOP came into effect, subject to being in conformity with the applicable Provincial and Regional planning policies; and
5. Consider the changes contained in the proposed TOP since the last statutory public meeting held on August 25, 2020, to be minor and does not warrant holding another statutory public meeting.

...Carried

## **Other Business**

### Council Reports/Updates

None.

### Outstanding Activity List as of Friday, September 10, 2021

None.

## **Notice of Motion**

None.

## **Adjournment**

Moved by Councillor Martin  
Seconded by Councillor Merlihan  
That the meeting adjourns.

...Carried

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Sandy Shantz, Mayor

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Val Hummel, Clerk