

Heritage Committee – Work Plan – June 12, 2024

PRIORITY #1 – Heritage Designations with Assigned Committee Members: D. Wetzl, N. Smiarowski & K. Boose				
LEAD	ACTION	STATUS	TIMING	NOTES
Co-Chair Colleen Willard-Holt	To connect with the interested historical planner from Guelph to set up a virtual meeting between 9-4 pm for interested committee members to attend.	ongoing	Summer 2024	Interest from a historical Guelph member to attend a meeting as a resource. The committee discussed inviting him tentatively in early fall. Centre Wellington and Guelph Committees were not interested in invitations.
Katy Boose and Natalia Smiarowski	To complete the architectural style information necessary for the Cultural Heritage Evaluation Report for the Elmira Carnegie Library designation.	ongoing		Resource material and specific features discussed relating to evaluating this
Dianna Wetzl	to invite Roger Miller to be a resource relating to architectural aspects of Heritage Designations for the committee.	ongoing	Sept 11, 2024	
Chair Councillor Bonnie Bryant	To locate an architectural reference book	ongoing		
Chair Councillor B. Bryant	To reach out to past committee member Marg Rommer as a research proposal resource.	ongoing		
D. Wetzl	To connect with Emily Shuurmans to get her perspective and report back to the committee.		Sept 11, 2024	
Chair Councillor B. Bryant and Marg Drexler	To visit the St. Boniface Church, Manse, and Cemetery site to determine features of interest.	ongoing		
M. Drexler	To carry out research on the altars and altar craftsman pertaining to the St. Boniface Church, Manse, and Cemetery Cultural Heritage Evaluation Report.	ongoing		
	To re-connect with S. Meloney to determine what pictures and video reference materials	ongoing		Has some research and video materials that can be provided

	around the unique iron cross and local stone are needed for the cultural heritage evaluation report for the St. Boniface Cemetery, Church, and Manse			
All Committee Members	To revisit the preparation of the draft letter, including information on the pros and cons of heritage designation for owners of current listed properties being considered by the Township to gauge their interest in this.	ongoing		Revised letter presented to the committee May 8th – to be circulated among the committee and to S. Meloney for feedback and approval before being sent to current owners of heritage listed properties
Stacey Bruce	To circulate the pros and cons and FAQs about heritage designations and revised letter to the owners of current listed properties being considered by the township for heritage designation to gauge their interest to the committee.			More revisions are needed before approval
N. Smiarowski	To contact Sherwin Meloney to get his approval to send the revised letter to the owners of current listed properties being considered by the township for heritage designation to gauge their interest.			More revisions are needed before approval
All Committee Members	To compile a list and description of properties in their own community of areas of interest to be included in a brochure and bring to the next meeting	ongoing		Discussed narrowing down and focusing on 10 properties in the prototype brochure that are already designated. Considering making owners aware of the project and including 2-3 properties per settlement. Elmira Townhall, Carnegie Library and Bandstand, Downtown, Stockyards, Old St. Jacob's School, Theatre or Library, 3 Maryhill Hotel Properties, Old Cemetery, Church, Manse and School as a cluster, along with properties from Winterburn and Conestogo - potentially the old house

				with a pond, Ruggles store in Breslau and Floradale properties; Bloomingdale United Church and Old Inn as well as Barns or Bridges, specifically, the Glasgow or Peel Street bridges, and the limited options other than a school in Hawkesville were considered of interest among others.
PRIORITY #2 – Digital Sign Board at the WMC with Assigned Committee Members: C. Willard-Holt and D. Weltz				
LEAD	ACTION	STATUS	TIMING	NOTES
Chair Councillor B. Bryant	To connect with the Township to determine if a summer student’s help is available to assist with the Digital Sign Board project	ongoing		
PRIORITY # 3 – Brochure & Slideshow with Assigned Committee Members: K. Boose, N. Smiarowski				
LEAD	ACTION	STATUS	TIMING	NOTES
K. Boose & N. Smiarowski	To create a prototype brochure with input from the Maryhill Historical Society and share this with all committee members when prepared	ongoing		K. Boose shared a draft slideshow of properties of interest to include for feedback
K. Boose	To reach out to printeries in Woolwich for brochure quotes	ongoing		Has a quote from a St. Jacob’s printer but is still waiting on a response for another from Simpson Printing in Bloomingdale and will follow up again
	To return forms to Marg Drexler relating to scanning and sharing the Cultural Heritage Resource Evaluation Form to share with the committee.	ongoing		
	To obtain a map for the prototype brochure from Lisa Atkinson, GIS Analyst, Township of Woolwich.	ongoing		
	to call the Bloomingdale United Church to obtain permission to use photos from their website in the brochure.	ongoing		

K. Boose	To take 1 or 2 more photos of properties of interest and add these to the brochure and related PowerPoint	ongoing		Has received some photos and plans to take other photos personally as necessary, Lisa Atkinson determined as the best property photo contact person at the Township
N. Smiarowski	To look into other properties of interest to include in the brochure.			
D. Weltz	To help K. Boose to collect photos for the brochure	ongoing		
	To explore updating the heritage display at the Carnegie library	ongoing		Local Architectural Conservation Advisory Committee (LACAC) reports suggested as a resource and connected with a resource person at the library
N. Smiarowski	To locate and photocopy the walking tour reference material from the Carnegie Library	ongoing		
C. Willard-Holt	To update the Woolwich Township Ghost Community Driving Tour Handout based on suggestions from the committee.	ongoing	Sept 11, 2024	
C. Willard-Holt & N. Smiarowski	To revisit the preparation of the ghost community tour material to utilize in slideshows and heritage committee education materials	ongoing	Sept 11	C. Willard-Holt presented a draft slideshow to the committee for feedback
Kim Hodgson	To reach out to EDSS teachers to determine whether utilizing students in partnerships is an option	ongoing		Has connected with Ms. Cressman, EDSS Art Department Head, about a collaboration with students on a digital visual arts project
PRIORITY TBD – Heritage Road Show				
LEAD	ACTION	STATUS	TIMING	NOTES
Chair Councillor B. Bryant	To reach out to retired geography teacher Warren Stout as a resource	ongoing		Has run bus tours in the past
PRIORITY TBD – Reclaimed Materials				
LEAD	ACTION	STATUS	TIMING	NOTES

Chair Councillor B. Bryant/All Committee Members	To determine how cast-off materials from the Old West Montrose Bridge will be transported or stored for a fundraising initiative if acquiring them is feasible.	ongoing		
Chair Councillor B. Bryant	to suggest to Michelle Pinto, Engineer Transportation Rehabilitation (Design and Construction), Region of Waterloo that the committee would like cast-off timbers from the Old West Montrose Bridge to be built into benches or picnic tables for the Township.	ongoing		The committee has suggested benches to M. Pinto
K. Hodgson	To contact a local museum about taking Winterbourne Schoolhouse timbers	ongoing	Sept 11, 2024	
PRIORITY TBD – Lost Resources				
LEAD	ACTION	STATUS	TIMING	NOTES
All Committee Members	Revisit locating missing framed heritage committee property pictures last seen at a Wilmont Bankers Day Event.	ongoing		
PRIORITY TBD – Newspaper Interest Column				
LEAD	ACTION	STATUS	TIMING	NOTES
All Committee Members	To revisit the idea of a “Do you Recognize” interest column in the Record with prizes donated from local businesses			