

The Corporation of the Township of Woolwich

By-law No. XX-2024

A By-law Amend Various Township By-laws for the Purposes of Enacting and Enforcing an Administrative Monetary Penalty System Within the Township of Woolwich

WHEREAS the Council of The Corporation of the Township of Woolwich enacted By-law Number 58-2024 on September 24, 2024, being the Administrative Monetary Penalty System By-law within the Township; and

WHEREAS the Council of The Corporation of the Township of Woolwich considers it desirable and necessary to amend the Township's by-laws to designate such by-laws to which the Administrative Monetary Penalty System By-law applies to allow for Administrative Penalties and Administrative Fees for the designated Township by-laws set out herein; and

WHEREAS it is deemed expedient to amend various Township By-laws;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH HEREBY ENACTS AS FOLLOWS:

1. Section 6 of By-law 31-2018, as amended, is hereby amended by adding the following definitions thereto:

"Administrative Monetary Penalty System By-law" means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

"Designated Provision" means any section of this By-law designated in accordance with section 67.1;

2. By-law 31-2018, as amended, is hereby amended, by adding the following sections thereto:

67.1

Sections 7, 8, 9, 10, 12, 13, 16, 17, 19, 28, 39, 40, 42, 48, 50, 51, 52, 54, 56, 57, 58, 62 and 66, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

67.2

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

67.3

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

67.4

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 67.2

3. Section 6 of By-law 34-2024, as amended, is hereby amended by adding the following definitions thereto:

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

“Designated Provision” means any section of this By-law designated in accordance with section 44.1

4. By-law 34-2024, as amended, is hereby amended, by adding the following sections thereto:

44.1

Part III, sections 1 to 18 inclusive, 35 and 38, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

44.2

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

44.3

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

44.4

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 44.2.

5. Section 1 of By-law 15-2015, as amended, is hereby amended by adding the following definitions thereto:

1.15.

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

1.16.

“Designated Provision” means any section of this By-law designated in accordance with section 9.2

6. Section 9 of By-law 15-2015, as amended, is hereby amended, by adding the following subsections thereto:

9.2

Sections 3, 4 and 7, inclusive of all sections and subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

9.3

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

9.4

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

9.5

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 9.3.

7. Section 6 of By-law 08-2020, as amended, is hereby amended by adding the following definitions thereto:

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

“Designated Provision” means any section of this By-law designated in accordance with section 35.1;

8. By-law 08-2020, as amended, is hereby amended, by adding the following subsections thereto:

35.1

Section 18, 22 and Schedules A, B and D, inclusive of all sections and subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

35.2

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

35.3

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

35.4

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-

law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 35.2.

9. Section 6 of By-law 47-2023, as amended, is hereby amended by adding the following definitions thereto:

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

“Designated Provision” means any section of this By-law designated in accordance with section 21.1;

10. By-law 47-2023, as amended, is hereby amended, by adding the following subsections thereto:

21.1

Sections 7, 8, 16, and 20, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

21.2

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

21.3

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

21.4

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 21.2.

11. Section 1.1 of By-law 19-2013, as amended, is hereby amended by adding the following definitions thereto:

(u)

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

(v)

“Designated Provision” means any section of this By-law designated in accordance with section 6.3.

12. By-law 19-2013, as amended, is hereby amended, by adding the following sections thereto:

6.3

Sections 2.1 and 2.5, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

6.4

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

6.5

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

6.6

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 6.4.

13. Section 6 of By-law 44-2023, as amended, is hereby amended by adding the following definitions thereto:

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

“Designated Provision” means any section of this By-law designated in accordance with section 20.1.

14. By-law 44-2023, as amended, is hereby amended, by adding the following subsections thereto:

20.1

Sections 7, 8, 10, 17, and 19, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

20.2

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.”

20.3

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

20.4

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 20.2.

15. Section 1 of By-law 40-2017, as amended, is hereby amended by adding the following definitions thereto:

1.29

"Administrative Monetary Penalty System By-law" means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

1.30

"Designated Provision" means any section of this By-law designated in accordance with section 8.11.

16. Section 8 of By-law 40-2017, as amended, is hereby amended, by adding the following subsections thereto:

8.11

Sections 3.1, 3.2, 3.4, 3.5, 3.6, 3.7, and 3.8, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

8.12

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law."

8.13

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

8.14

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 8.12.

17. Section 1 of By-law 55-2009, as amended, is hereby amended by adding the following definitions thereto:

f.

"Administrative Monetary Penalty System By-law" means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

g.

"Designated Provision" means any section of this By-law designated in accordance with section 7.1.

18. By-law 55-2009, as amended, is hereby amended, by adding the following sections thereto:

7.1

Sections 2.1, 2.2, 2.3, 5.1, 5.2, and 5.3, inclusive of all subsections thereunder, of this By-law are hereby designated as parts of this By-

law to which the Administrative Monetary Penalty System By-law applies.

7.2

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.”

7.3

All the provisions of this by-law continue to apply in the Provincial Offences Act in addition to the Designated Provisions of this by-law.

7.4

Where a person has not paid the administrative penalty within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 7.2.

19. Part II of By-law 70-2006, as amended, is hereby amended by adding the following definitions thereto:

38.

“Administrative Monetary Penalty System By-law” means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

39.

“Designated Provision” means any section of this By-law designated in accordance with Part XXII, section 1.

20. Part XXII, sections 1 and 2 of By-law 70-2006, as amended, are hereby repealed and replaced with the following sections thereto:

1.

Part IV section 4(a) and Part V sections 2, 3, 4, 5, 7, 8, 9, 10, 11, 12 and 13, inclusive of any sections and subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

1.1

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

1.2

Where a person has not paid the administrative penalty, issued pursuant to Part IV, section 4(a) of this By-law, within 30 days in accordance with the Administrative Monetary Penalty System By-law, the Township may add the administrative penalty to the tax roll for any property for which the owner or owners are responsible for paying the administrative penalty under Section 1.1.

2.

Notwithstanding Part XXI 1 a) of this By-law, any person violating any of the provisions of PARTS VII, VIII, IX, X, XI, XII, XIII, XIV, XV, XVI, Section 1 of PART XVII, PARTS XVIII, XIX and PART XX is guilty of an offence and shall be subject to the penalty provided for such violation in the Highway Traffic Act.

21. Schedule 28 of By-law 70-2006, as amended, is hereby repealed.

22. Section 1 of By-law 57-2014, as amended, is hereby amended by adding the following definitions thereto:

1.16

"Administrative Monetary Penalty System By-law" means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

1.17

"Designated Provision" means any section of this By-law designated in accordance with section 2.

23. Sections 5, 6 and 7 of By-law 57-2014, as amended, are hereby repealed and replaced with the following sections thereto:

5.

Section 2, inclusive of any subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

6.

Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

7.

Intentionally left blank.

24. Section 1 of By-law 71-2012, as amended, is hereby amended by adding the following definitions thereto:

j)

"Administrative Monetary Penalty System By-law" means the Administrative Monetary Penalty System By-law of the Township, as amended from time to time, or any successor thereof;

k)

"Designated Provision" means any section of this By-law designated in accordance with section 5.

25. By-law 71-2012, as amended, is hereby amended, by repealing section 5 and adding the following sections thereto:

5.

Sections 2 and 3, inclusive of any subsections thereunder, of this By-law are hereby designated as parts of this By-law to which the Administrative Monetary Penalty System By-law applies.

5.1
Any person shall, upon issuance of a penalty notice for a contravention of this By-law, in accordance with the Administrative Monetary Penalty System By-law, be liable to pay an administrative penalty and any administrative fees, in accordance with the Administrative Monetary Penalty System By-law.

26. Schedule C of By-law 41-2022, as amended, is hereby amended by adding the following delegated authority:

Delegated Authority	Delegate	Delegation & Legislative Limits
Prescribe all forms, notices, guidelines, practices, processes and procedures, necessary to implement the Administrative Monetary Penalty System	Director of Corporate Services	As set out in By-law XX-2024
Establish and implement any policies and procedures necessary to the Administrative Monetary Penalty system	Director of Corporate Services	As set out in By-law XX-2024
Appoint, suspend the appointment of and revoke appointments of any Screening Officer and Hearing Officer	Director of Corporate Services	As set out in By-law XX-2024
Execute Authorized Requester Information Services (ARIS) Agreements and any other documents needed for ARIS agreements	Clerk	None.

Amendment (of former by-laws)

27. The following by-laws are amended:

- a. By-law 57-2014 (Front Yard Parking By-law)
- b. By-law 71-2012 (Private and Municipal Lot Parking By-law)

- c. By-law 40-2017 (Clean Yards By-law)
- d. By-law 31-2018 (Animal Control By-law)
- e. By-law 08-2020 (Licensing By-law)
- f. By-law 47-2023 (Noise By-law)
- g. By-law 44-2023 (Recreation By-law)
- h. By-law 70-2006 (Traffic and Parking By-law)
- i. By-law 34-2024 (Boulevard Maintenance and Highway Obstruction By-law)
- j. By-law 15-2015 (Fireworks By-law)
- k. By-law 19-2013 (Open Air Burn By-law)
- l. By-law 55-2009 (Sidewalk Snow Removal By-law)
- m. By-law 41-2022 (Delegation of Authority By-law)

Enactment

28. This by-law shall come into full force and effect on November 5th, 2024, at which time all by-laws, policies and resolutions that are inconsistent with the provisions of this by-law are hereby repealed insofar as it is necessary to give effect to the provisions of this by-law.

FINALLY PASSED AND ENACTED this 22nd day of October, 2024.

Mayor

Clerk