

Township of Woolwich
Summary of Recommendations to Council
From December 3, 2024 Committee of the Whole Meeting

1. Items to Come Forward from Closed Session

That the Council of the Township of Woolwich, considering Report C33-2024 respecting Regional Municipality of Waterloo Library Committee Nomination, nominate Len Griffiths as the Township of Woolwich's Community Representative to the Library Committee until the expiration of the term of the Council that appointed them, or until successors are appointed, as long as they continue to be a qualified member of the Committee.

2. Downtown Elmira BIA 2025 Budget - Request for Funding

That the Council of the Township of Woolwich, considering a Downtown Elmira BIA 2025 Budget - Request for Funding presentation direct staff to incorporate the following amounts in the 2025 budget for the Elmira BIA, subject to final approval during budget deliberations:

1. \$4,000 for the Community Improvement Plan; and
2. \$13,000 for Downtown Greening

3. Consent Items

That the following consent items be approved and received for information:

Items for Approval

DS35-2024: Communication Tower, 5511 Crowsfoot Rd, West Montrose

That the Council of the Township of Woolwich, receive Report DS 35-2024 respecting Communication Tower, 5511 Crowsfoot Rd, West Montrose for information purposes.

Items for Information and Public Notice

- Notice of Hearing - December 9, 2024

4. Quarterly Report - 2024 - 3rd Quarter

That the Council of the Township of Woolwich, considering the Quarterly Report - 2024 - 3rd Quarter, direct staff to transfer the \$337,994 Enova Dividend surplus for 2024 to the operating contingency reserve.

5. A08-2024: Economic Development and Tourism Initiatives Update

That the Council of the Township of Woolwich, considering Report A08-2024 respecting Economic Development and Tourism Initiatives Update:

1. Append the St. Jacobs Brand Audit and Directional Wayfinding Strategy to the Municipal Sign Policy to approve the Timber concept as approved signs for the St. Jacobs area;
2. Authorize the Mayor and Clerk to sign the grant funding agreement with RTO4; and

3. Approve a \$5,000 contribution from the Municipal Accommodation Tax Reserve Fund.

6. C21-2024: Appointment By-law

That the Council of the Township of Woolwich, considering Report C21-2024 respecting an Appointment By-law:

1. Approve the Appointment By-law as attached to this report; and
2. Approve the Amending and Repealing By-law to delegate authority of issuing lottery licences and repeal previous staff appointments as attached to this report.

7. DS39-2024: Drainage By-law

That the Council of the Township of Woolwich, considering Report DS39-2024 respecting Drainage By-law, direct staff to create a drainage information package for residents in lieu of a formal by-law.

8. F16-2024: LTFF – 2024 Finance Policy Update

That the Council of the Township of Woolwich, considering Report F16-2024 respecting LTFF - 2024 Finance Policy Update approve:

1. the Reimbursement of Personal Vehicles (Mileage) Policy outlined in Attachment 1;
2. the Debt Management Policy outlined in Attachment 2; and
3. the updated Township Investment Policy outlined in Attachment 3.

9. F17-2024: Property Tax Exemption for Affordable Housing

That the Council of the Township of Woolwich, defer considering Report F17-2024 respecting Property Tax Exemption for Affordable Housing until the December 17, 2024 Council meeting.