

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Function Summary

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
Grants	85,219	65,006	69,365	74,156	84,684	-8,000	76,684
Clerk's Division	544,506	460,891	505,414	405,058	538,828	0	538,828
Information Technology (IT)	486,540	516,347	570,338	496,271	677,209	0	677,209
Enforcement	291,836	339,741	391,661	306,615	470,593	-66,077	404,516
Crossing Guards	53,812	55,947	57,458	37,272	62,281	-6,056	56,225
Human Resources	155,778	223,083	248,606	188,202	260,932	0	260,932
Corporate Overhead	197,573	180,904	199,435	161,096	216,927	0	216,927
TOTAL -Expenditures	1,815,264	1,841,919	2,042,276	1,668,671	2,311,453	-80,133	2,231,320

PROGRAM - REVENUE

Grants	33,613	5,000	2,000	3,500	0	0	0
Clerk's Division	148,666	62,421	60,150	56,912	36,400	0	36,400
Information Technology (IT)	250	-	500	864	500	0	500
Enforcement	86,616	119,406	90,300	85,469	135,420	0	135,420
Crossing Guards	-	-	-	-	0	0	0
Human Resources	-	251	-	-	-	-	-
Corporate Overhead	526,800	477,800	436,200	183,333	464,767	107,000	571,767
TOTAL - Revenue	795,945	664,878	589,150	330,078	637,087	107,000	744,087
NET	1,019,319	1,177,040	1,453,126	1,338,592	1,674,366	-187,133	1,487,233

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Department Summary

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
Staff/Committee Costs	1,117,596	1,222,020	1,382,007	1,042,769	1,535,474	(79,633)	1,455,841
Equipment Costs	216,163	221,096	230,619	244,847	320,209	-	320,209
Facility Costs	54,975	40,024	44,640	40,920	48,764	-	48,764
Operating/Material Costs	165,683	166,892	173,933	155,359	201,117	-	201,117
External Contracts	59,575	83,789	104,250	66,853	82,243	7,500	89,743
Other costs	201,272	108,097	106,827	117,922	123,647	(8,000)	115,647
TOTAL -Expenditures	1,815,264	1,841,919	2,042,276	1,668,671	2,311,453	-80,133	2,231,320

PROGRAM - REVENUE

Inter fund Transfer	291,286	206,856	207,000	184,117	235,567	107,000	342,567
Fees and Charges	135,476	160,667	134,900	133,460	150,820	-	150,820
Provincial Grants	326,800	277,800	236,200	-	238,800	0	238,800
Other Revenue	42,383	19,556	11,050	12,501	11,900	-	11,900
TOTAL - Revenue	795,945	664,878	589,150	330,078	637,087	107,000	744,087
NET LEVY	1,019,319	1,177,040	1,453,126	1,338,592	1,674,366	-187,133	1,487,233

TOWNSHIP OF WOOLWICH

2025 BUDGET

**DEPARTMENT
PROGRAM**

**CORPORATE SERVICES
Grants**

Requested
\$15k, reduced
to meet levy
target

PROGRAM - EXPENDITURES

		2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
Annual Grants								
1-6-3100-220-248	Woolwich Community Services (WCS)	11,363		-	-	-		0
1-6-3100-220-248	WCS - Youth Centre	11,363	14,000	14,420	14,420	14,781		14,781
1-6-3100-220-248	Community Care Concepts of Woolwich	11,363	11,590	11,938	11,938	12,236		12,236
1-6-3100-220-248	Woolwich Counseling Services	9,105	14,000	14,420	14,420	14,781		14,781
1-6-3100-220-248	School Safety Patrol	-	1,637	1,637	1,637	1,637		1,637
1-6-3100-220-248	St. Boniface & Maryhill Historical Society Inc.	1,800		1,800	-	-		0
1-6-3100-220-248	Horticultural Society	1,500	1,500	1,500	1,500	1,500		1,500
1-6-3100-220-248	Woolwich Seniors Association	10,000	10,000	10,000	10,000	10,000		10,000
1-6-3100-220-248	Three Sisters Cultural Centre	10,000		-	-	-		0
1-6-3100-220-248	HopeSpring Cancer Support Centre	7,500		-	-	-		0
1-6-3100-220-248	Mennonite Central Committee (Ukraine Relie	10,000		-	-	-		0
1-6-3100-220-248	Hearts Open For Everyone (HOPE)		3,000	-	-	15,000	-7,000	8,000
1-6-3100-220-248	Shelter Movers Southwestern Ontario			3,150	3,150	5,000	-1,000	4,000
Non-Annual Grants								
1-6-3100-220-246	EDI Grants			6,000	10,516	5,000		5,000
1-6-3100-220-247	Arts and Culture			3,000	5,500	3,000		3,000
1-6-3100-220-300	Miscellaneous (including travel assistance)	1,225	9,279	1,500	1,075	1,750		1,750
	TOTAL Expenses	85,219	65,006	69,365	74,156	84,684	-8,000	76,684
<u>PROGRAM - REVENUE</u>								
1-5-3100-870-300	Miscellaneous	-	-	-	3,500	0		0
1-5-3100-190-948	Transfer from Reserves	23,613	-	2,000	-	0		0
1-5-3100-190-949	Transfer from Reserve Funds	10,000	5,000	-	-	0		0
	TOTAL - Revenue	33,613	5,000	2,000	3,500	-	-	-
	NET	51,606	60,006	67,365	70,656	84,684	-8,000	76,684

Requested
\$5k, reduced
to meet levy
target

TOWNSHIP OF WOOLWICH
2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Clerks Division

2024 Full-time Equivalent 3.50
2025 Full-time Equivalent 3.50

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
	Staff Costs	389,882	372,725	426,514	330,883	448,060	0	448,060
	Equipment Costs	-	-	-	-	0	0	0
	Facility Costs	-	-	-	-	0	0	0
	Operating/Material Costs	39,444	45,272	39,300	39,826	61,668	0	61,668
	External Contracts	8,666	15,275	14,600	11,433	4,100	0	4,100
	Other costs	106,515	27,619	25,000	22,917	25,000	0	25,000
	TOTAL Expenditures	544,506	460,891	505,414	405,058	538,828	0	538,828

PROGRAM - REVENUE

Interfund Transfers	91,286	6,856	5,000	-	5,000	0	5,000
Fees and Charges	50,481	43,458	48,150	49,229	21,500	0	21,500
Provincial Grants	-	-	-	-	0	0	0
Other Revenue	6,900	12,107	7,000	7,683	9,900	0	9,900
TOTAL - Revenue	148,666	62,421	60,150	56,912	36,400	0	36,400
NET	395,839	398,470	445,264	348,146	502,428	0	502,428

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Clerks Division**

PROGRAM EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
<u>Staff Costs</u>								
1 - 6 - 0120 - 010 - 001	Full Time Salaries	266,935	267,541	302,602	201,215	326,520		326,520
1 - 6 - 0120 - 010 - 002	Part Time Salaries	26,884	13,900	20,756	25,823	16,522		16,522
1 - 6 - 0120 - 020 - 021	CPP	12,851	12,478	13,852	13,869	14,215		14,215
1 - 6 - 0120 - 020 - 022	EI	4,661	4,423	5,006	4,912	4,913		4,913
1 - 6 - 0120 - 020 - 023	Group Benefits	28,938	23,506	27,205	32,104	26,596		26,596
1 - 6 - 0120 - 020 - 025	OMERS	28,980	27,455	32,765	29,942	34,751		34,751
1 - 6 - 0120 - 020 - 026	EHT	5,798	5,496	6,110	5,836	6,367		6,367
1 - 6 - 0120 - 020 - 027	WSIB	8,858	9,136	9,618	9,073	9,576		9,576
1 - 6 - 0120 - 040 - 041	Mileage	590	131	250	582	250		250
1 - 6 - 0120 - 040 - 044	Staff Membership Fees	1,350	997	1,350	915	1,350		1,350
1 - 6 - 0120 - 040 - 046	Training and Development	4,037	7,663	7,000	6,611	7,000		7,000
	Staff Costs	389,882	372,725	426,514	330,883	448,060	0	448,060
	Equipment Costs	-	-	-	-	0	0	0
	Facility Costs	-	-	-	-	0	0	0
<u>Operating/Material Costs</u>								
1 - 6 - 0120 - 200 - 202	Records Management	2,339	2,037	2,500	1,711	2,100		2,100
1 - 6 - 0120 - 200 - 203	Meeting Expenses	939	838	250	391	300		300
1 - 6 - 0120 - 270 - 276	Telephone	576	314	200	257	200		200
1 - 6 - 0120 - 270 - 282	Marriage Licence Forms	3,840	3,840	3,850	1,920	3,850		3,850
1 - 6 - 0120 - 270 - 864	Accessibility - General	0	901	1,000	901	1,000		1,000
1 - 6 - 0120 - 270 - 867	Marriage Ceremonies	4,025	2,525	1,200	3,040	1,550		1,550
	Operating/Material Costs	11,720	10,454	9,000	8,219	9,000	-	9,000
<u>External Contracts</u>								
1 - 6 - 0120 - 250 - 251	Legal	8,666	15,275	14,500	11,433	4,100		4,100
1 - 6 - 0120 - 200 - 251	Legal Title Searches	0	0	100	0	0		0
	External Contracts	8,666	15,275	14,600	11,433	4,100	0	4,100
<u>Communications Operating</u>								
1 - 6 - 0190 - 200 - 451	Website Maintenance	17,999	23,432	20,000	17,247	27,500		27,500
1 - 6 - 0120 - 270 - 273	Advertising/Promotion	6,821	8,325	6,500	6,024	6,500		6,500
1 - 6 - 0120 - 270 - 283	Social Media	470.61	929.43	1,800	3,146	3,200		3,200
1 - 6 - 0120 - 250 - 255	Professional Services	2434.61	2131.77	2000	5,190	15,468		15,468
	Communications	27,724	34,818	30,300	31,607	52,668	0	52,668
<u>Other Costs</u>								
1 - 6 - 0120 - 190 - 961	Transfer to Election Reserve	20,000	22,500	25,000	22,917	25,000		25,000
1 - 6 - 0120 - 200 - 201	Municipal Elections	86,515	5,119	-	-	0		0
	Other Costs	106,515	27,619	25,000	22,917	25,000	0	25,000
	TOTAL Expenditures	544,506	460,891	505,414	405,058	538,828	0	538,828

Summer website student changed to unpaid field placement student

Legal costs split between Clerks and By-law Enforcement to reflect responsible division

New pre-approved public engagement platform

Professional emergency communications support

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Clerks Division**

PROGRAM REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
1 - 5 - 0120 - 975 - 948	Interfund Transfers	91,286	6,856	5,000	-	5,000	-	5,000
	<u>Fees & Charges</u>							
1 - 5 - 0120 - 830 - 282	Licences - Marriage	13,920	10,895	12,500	8,700	11,000		11,000
1 - 5 - 0120 - 830 - 835	Licenses - Trailers	14,080	14,352	15,000	15,072	0		0
1 - 5 - 0120 - 870 - 834	Licenses - Plumbing	435	0	-	243	0		0
1 - 5 - 0120 - 870 - 866	Marriage Ceremonies	9,524	7,656	7,000	9,566	7,500		7,500
1 - 5 - 0120 - 870 - 871	Licenses - Lottery	2,651	372	3,000	5,044	3,000		3,000
1 - 5 - 0120 - 870 - 878	Licenses - Sales	9,261	9,643	10,000	10,430	0		0
1 - 5 - 0120 - 870 - 868	Licences - Fireworks	610	540	650	175	0		0
	Fees & Charges	50,481	43,458	48,150	49,229	21,500	0	21,500
	<u>Provincial Grants</u>							
	Provincial Grants	-	-	-	-	-	-	-
	<u>Other Revenue</u>							
1 - 5 - 0120 - 870 - XXX	Communications - Digital Sign	0	0	0	0	2,500		2,500
1 - 5 - 0120 - 870 - 300	Miscellaneous	6,900	12,107	7,000	7,683	7,400		7,400
	Other Revenue	6,900	12,107	7,000	7,683	9,900	-	9,900
	TOTAL - Revenue	148,666	62,421	60,150	56,912	36,400	0	36,400
	NET	395,839	398,470	445,264	348,146	502,428	0	502,428

Licensing revenue transferred to By-law Enforcement to reflect responsible division

Estimated new digital community sign revenue. Field placement student will help with design and marketing.

TOWNSHIP OF WOOLWICH
2025 BUDGET

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Information Technology (IT) Services**

2024 Full-time Equivalent 3.10
2025 Full-time Equivalent 3.10

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
	Staff Costs	252,525	276,376	317,231	232,326	335,224	0	335,224
	Equipment Costs	210,501	216,943	227,719	243,831	317,959	0	317,959
	Facility Costs	-	-	-	-	0	0	0
	Operating/Material Costs	23,515	23,028	23,388	20,114	23,526	0	23,526
	External Contracts	-	-	2,000	-	500	0	500
	Other Costs	-	-	-	-	0	0	0
	TOTAL - Expenditures	486,540	516,347	570,338	496,271	677,209	0	677,209

PROGRAM - REVENUE

	Interfund Transfers	-	-	-	-	0	0	0
	Fees and Charges	-	-	-	-	0	0	0
	Provincial Grants	-	-	-	-	0	0	0
	Other Revenue	250	-	500	864	500	0	500
	TOTAL - Revenue	250	-	500	864	500	0	500
	NET	486,290	516,347	569,838	495,408	676,709	0	676,709

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Information Technology (IT) Services**

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
<u>Staff Costs</u>								
1 - 6 - 0190 - 010 - 001	Full Time Salaries	189,941	206,052	228,559	153,373	244,666		244,666
1 - 6 - 0190 - 020 - 021	CPP	9,107	10,185	11,699	10,832	12,436		12,436
1 - 6 - 0190 - 020 - 022	EI	3,494	3,649	4,090	3,841	4,316		4,316
1 - 6 - 0190 - 020 - 023	Group Benefits	26,216	25,606	33,537	29,016	32,100		32,100
1 - 6 - 0190 - 020 - 025	OMERS	12,835	15,228	22,415	20,975	24,375		24,375
1 - 6 - 0190 - 020 - 026	EHT	3,683	3,972	4,457	4,036	4,771		4,771
1 - 6 - 0190 - 020 - 027	WSIB	5,690	6,653	7,474	6,396	7,560		7,560
1 - 6 - 0190 - 040 - 041	Mileage	225	571	500	299	500		500
1 - 6 - 0190 - 040 - 044	Membership	454	463	500	463	500		500
1 - 6 - 0190 - 040 - 046	Training & Development	881	3,996	4,000	3,097	4,000		4,000
	Staff Costs	252,525	276,376	317,231	232,326	335,224	0	335,224
<u>Equipment Costs</u>								
1 - 6 - 0190 - 200 - 287	Corporate Enterprise Software	123,126	123,761	122,719	119,698	155,473		155,473
1 - 6 - 0190 - 200 - 362	Staff Licences	29,047	30,041	30,000	33,321	34,212		34,212
1 - 6 - 0190 - 200 - 377	Infrastructure and Security	50,761	59,171	64,000	87,577	117,274		117,274
1 - 6 - 0190 - 758 - 300	Minor capital	2,735	1,503	2,500	218	2,500		2,500
1 - 6 - 0190 - 090 - 098	Repairs	4,831	2,467	8,500	3,017	8,500		8,500
	Equipment Costs	210,501	216,943	227,719	243,831	317,959	0	317,959
	Facility Costs	-	-	-	-	0	0	0
<u>Oper/Mat. Costs</u>								
1 - 6 - 0190 - 190 - 962	Trsf to Insurance Reserve	1,731	1,814	2,088	1,914	2,226		2,226
1 - 6 - 0190 - 200 - 272	Supplies	341	271	1,000	338	1,000		1,000
1 - 6 - 0190 - 200 - 261	Fibre Connection Maint.	21,175	20,771	20,000	17,862	20,000		20,000
1 - 6 - 0190 - 270 - 276	Telephone	268	172	300	0	300		300
	Oper/Mat. Costs	23,515	23,028	23,388	20,114	23,526	0	23,526
<u>External Contracts</u>								
1 - 6 - 0190 - 010 - 121	Systems Administrator	-	-	2,000	-	500		500
	External Contracts	-	-	2,000	-	500	0	500
	TOTAL - Expenditures	486,540	516,347	570,338	496,271	677,209	0	677,209
<u>PROGRAM - REVENUE</u>								
1 - 5 - 0190 - 190 - 949	Interfund Transfers	-	-	-	-	0	0	0
	Fees & charges	-	-	-	-	0	0	0
	Provincial Grants	-	-	-	-	0	0	0
1 - 5 - 0190 - 870 - 300	Other Revenue	250	-	500	864	500		500
	TOTAL - Revenue	250	-	500	864	500	0	500
	NET	486,290	516,347	569,838	495,408	676,709	0	676,709

Includes new Human Resources and Payroll software system

Infrastructure and Security improvements including:
- Infrastructure support contracts
- WMC Audio maintenance/support

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM By-Law Enforcement (combined with Animal Control)

2024 Full-time Equivalent 3.20
 2025 Full-time Equivalent 3.20

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
Staff Costs	242,271	288,656	314,398	243,505	400,587	-73,577	327,010
Equipment Costs	5,662	4,154	2,500	916	2,250	0	2,250
Facility Costs	-	-	-	-	0	0	0
Operating/Material Costs Costs	2,568	2,109	3,550	2,348	6,550	0	6,550
External Contracts	33,025	34,914	62,250	41,792	52,243	7,500	59,743
Other Costs	8,310	9,909	8,963	18,054	8,963	0	8,963
TOTAL - Expenditures	291,836	339,741	391,661	306,615	470,593	-66,077	404,516

PROGRAM - REVENUE

Interfund Transfers	-	-	2,000	784	2,000	0	2,000
Fees and Charges	84,996	117,209	86,750	84,230	129,320	0	129,320
Provincial Grants	-	-	-	-	2,600	0	2,600
Other revenues	1,620	2,198	1,550	455	1,500	0	1,500
TOTAL - Revenue	86,616	119,406	90,300	85,469	135,420	0	135,420
NET	205,220	220,335	301,361	221,146	335,173	-66,077	269,096

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM By-Law Enforcement (combined with Animal Control)

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
<u>Staff Costs</u>								
1 - 6 - 0520 - 010 - 001	Salaries	123,759	154,235	182,835	119,272	279,329	-86,800	192,529
1 - 6 - 0520 - 010 - 002	Part Time Salaries	57,581	57,538	53,336	43,999	14,585	45,268	59,853
1 - 6 - 0520 - 020 - 021	CPP	9,063	11,402	11,563	10,595	13,359	-4,208	9,151
1 - 6 - 0520 - 020 - 022	EI	3,460	4,242	4,041	3,820	4,653	-1,469	3,184
1 - 6 - 0520 - 020 - 023	Group Benefits	21,202	22,007	24,721	21,453	36,152	-11,441	24,711
1 - 6 - 0520 - 020 - 025	OMERS	12,097	22,050	17,746	25,882	29,891	-10,112	19,779
1 - 6 - 0520 - 020 - 026	EHT	3,566	4,231	4,503	4,013	5,617	-1,863	3,754
1 - 6 - 0520 - 020 - 027	WSIB	5,521	7,086	7,552	6,359	8,901	-2,952	5,949
1 - 6 - 0520 - 040 - 041	Mileage	2,244	1,419	2,250	2,622	1,600		1,600
1 - 6 - 0520 - 040 - 044	Membership fees	490	548	550	819	800		800
1 - 6 - 0520 - 040 - 046	Training and Development	2,407	2,678	4,000	3,980	4,200		4,200
1 - 6 - 0520 - 040 - 048	Uniforms	881	1,220	1,300	690	1,500		1,500
	Staff Costs	242,271	288,656	314,398	243,505	400,587	-73,577	327,010
<u>Equipment Costs</u>								
1 - 6 - 0520 - 080 - 081	Fuel	2,227	1,432	1,500	906	1,500		1,500
1 - 6 - 0520 - 080 - 082	External Repairs	3,195	2,722	1,000	10	750		750
1 - 6 - 0520 - 080 - 362	License Fee	240	0	-	0	0		0
	Equipment Costs	5,662	4,154	2,500	916	2,250	0	2,250
<u>Operating Costs</u>								
1 - 6 - 0520 - 200 - 213	Compensation/animal kill	200	0	200	0	200		200
1 - 6 - 0520 - 200 - 214	Animal/Wildlife Control	-	-	-	0	0		0
1 - 6 - 0520 - 200 - XXX	Property Cleanups	-	-	-	0	2,000		2,000
1 - 6 - 0520 - 200 - 224	Appeal Committee Expenses	297	-	500	0	400		400
1 - 6 - 0520 - 200 - 272	Other supplies	1,918	1,314	500	1,654	500		500
1 - 6 - 0520 - 270 - 276	Telephone	153	795	750	694	750		750
1 - 6 - 0520 - 270 - 297	Ministry of Transportation Fees Administrative Monetary Penalty			600	0	1,200		1,200
1 - 6 - 0520 - 270 - 298	System Hearing Costs	0	0	1,000	0	1,500		1,500
	Operating Costs	2,568	2,109	3,550	2,348	6,550	0	6,550

Removed proposed new Manager position to limit the tax increase, net reductino of \$66,000

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM By-Law Enforcement (combined with Animal Control)

		<u>External Contracts</u>							
1 - 6 - 0520 - 200 - 223	Vet/boarding charges	17,981	19,074	23,205	23,192	23,623		23,623	
1 - 6 - 0520 - 200 - 515	Animal Control Contract	9,682	10,498	12,495	12,488	12,720		12,720	
1 - 6 - 0520 - 200 - 227	DocuPet Contract			3,600	3,518	3,800		3,800	
1 - 6 - 0520 - 200 - 255	Professional Services	5,363	5,342	22,950	2,595	1,600	7,500	9,100	
1 - 6 - 0520 - 250 - 251	Legal	-	-	-	-	10,500		10,500	
External Contracts		33,025	34,914	62,250	41,792	52,243	7,500	59,743	
		<u>Other Costs</u>							
1 - 6 - 0520 - 190 - 965	Transfer to Equipment Reserve Fu	4,375	4,375	4,813	4,412	4,813		4,813	
1 - 6 - 0520 - 200 - 300	Miscellaneous	1,390	2,857	1,450	3,548	1,450		1,450	
1 - 6 - 0520 - 200 - 301	Enforcement Tickets	1,170	-	1,200	1,286	1,200		1,200	
1 - 6 - 0520 - 200 - 303	Enforcement Charges	1,376	2,677	1,500	8,808	1,500		1,500	
Other Costs		8,310	9,909	8,963	18,054	8,963	0	8,963	
TOTAL - Expenditures		291,836	339,741	391,661	306,615	470,593	-66,077	404,516	

Consultant fees increase without manager position

Reduction in consulting services following the implementation of the Administrative Monetary Penalty System (AMPS)

PROGRAM - REVENUE

1 - 5 - 0520 - 190 - 949	Interfund Transfers	-	-	2,000	784	2000		2,000
1 - 5 - 0520 - 870 - 872	Parking Fines	35,984	45,270	33,150	50,686	46,750		46,750
1 - 5 - 0520 - 870 - 873	Fines	675	-	750	475	1,000		1,000
1 - 5 - 0520 - 870 - 898	By-law Exemption Fees	1,635	1,925	1,500	630	1,500		1,500
1 - 5 - 0520 - 870 - 899	Appeal Committee Fees	250	0	250	0	250		250
1 - 5 - 0520 - 870 - 883	Kennel Fees	10,790	13,085	13,500	13,740	13,750		13,750
1 - 5 - 0520 - 870 - 880	Animal Control Fees	35,662	56,929	37,600	18,700	38,500		38,500
1 - 5 - 0520 - 830 - 835	Licenses - Trailers	0	0	0	0	15,000		15,000
1 - 5 - 0520 - 870 - 834	Licenses - Plumbing	0	0	0	0	250		250
1 - 5 - 0520 - 870 - 878	Licenses - Sales	0	0	0	0	12,070		12,070
1 - 5 - 0520 - 870 - 868	Licences - Fireworks	0	0	0	0	250		250
Fees & Charges		84,996	117,209	86,750	84,230	129,320	-	129,320
1 - 5 - 0520 - 820 - 812	Student Grant	-	0	-	0	2,600	0	2,600
Provincial Grants		-	-	-	-	2,600	0	2,600
1 - 5 - 0520 - 870 - 200	Miscellaneous Recoverable	1,620	2,198	1,550	439	1,500		1,500
1 - 5 - 0520 - 870 - 300	Miscellaneous	-	-	-	16	0		0
Other Revenues		1,620	2,198	1,550	455	1,500	-	1,500
TOTAL - Revenue		86,616	119,406	90,300	85,469	135,420	0	135,420
NET		205,220	220,335	301,361	221,146	335,173	-66,077	269,096

TOWNSHIP OF WOOLWICH
2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Crossing Guards

2024 Full-time Equivalent 0.00
2025 Full-time Equivalent 0.00

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
Staff Costs	53,812	55,818	56,708	36,713	61,781	-6,056	55,725
Equipment Costs	-	-	-	-	0	0	0
Facility Costs	-	-	-	-	0	0	0
Operating/Material Costs	-	128	750	560	500	0	500
External Contracts	-	-	-	-	0	0	0
Other Costs	-	-	-	-	0	0	0
TOTAL -Expenditures	53,812	55,947	57,458	37,272	62,281	-6,056	56,225
<u>PROGRAM - REVENUE</u>							
Interfund Transfers	-	-	-	-	0	0	0
Fees And Charges	-	-	-	-	0	0	0
Provincial Grants	-	-	-	-	0	0	0
Other Revenue	-	-	-	-	0	0	0
TOTAL - Revenue	-	-	-	-	0	0	0
NET	53,812	55,947	57,458	37,272	62,281	-6,056	56,225

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Crossing Guards

One less school crossing location as approved by Council November 2024

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
<u>Staff Costs</u>								
1 - 6 - 0530 - 010 - 002	Part Time Salaries	48,241	50,372	49,074	31,649	52,568	-6,056	46,512
1 - 6 - 0530 - 020 - 021	CPP	385	649	2,717	653	4,805		4,805
1 - 6 - 0530 - 020 - 022	EI	1,067	1,147	1,005	1,089	1,060		1,060
1 - 6 - 0530 - 020 - 023	Group Benefits	-	-	-	0	-		0
1 - 6 - 0530 - 020 - 025	OMERS	-	-	-	0	-		0
1 - 6 - 0530 - 020 - 026	EHT	939	980	957	914	986		986
1 - 6 - 0530 - 020 - 027	WSIB	1,453	1,640	1,605	1,448	1,562		1,562
1 - 6 - 0530 - 040 - 041	Mileage	1,575	500	850	535	300		300
1 - 6 - 0530 - 040 - 046	Training and Development	152	529	500	424	500		500
	Staff Costs	53,812	55,818	56,708	36,713	61,781	-6,056	55,725
	Equipment Costs	-	-	-	-	0	0	0
	Facility Costs	-	-	-	-	0	0	0
<u>Operating Costs</u>								
1 - 6 - 0530 - 200 - 272	Supplies	0	128	750	560	500		500
	Operating Costs	-	128	750	560	500	0	500
	Extrenal Contracts	-	-	-	-	0	0	0
	Other Costs	-	-	-	-	0	0	0
	TOTAL -Expenditures	53,812	55,947	57,458	37,272	62,281	-6,056	56,225
<u>PROGRAM - REVENUE</u>								
	Interfund Transfers	-	-	-	-	0	0	0
	Fees & Charges	-	-	-	-	0	0	0
	Provincial Grants	-	-	-	-	0	0	0
1 - 5 - 0530 - 829 - 829	Crossing Guard Reimburserr	-	-	-	-	0	0	0
	Other Revenue	-	-	-	-	0	0	0
	Total Revenue	-	-	-	-	0	0	0
	NET	53,812	55,947	57,458	37,272	62,281	-6,056	56,225

TOWNSHIP OF WOOLWICH
2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Human Resources

2024 Full-time Equivalent 1.80
2025 Full-time Equivalent 1.80

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENT	2025 BUDGET
Staff Costs	129,477	176,635	213,706	165,404	227,532	0	227,532
Equipment Costs	-	-	-	-	0	0	0
Facility Costs	-	-	-	-	0	0	0
Operating costs	8,417	12,849	9,500	9,169	8,000	0	8,000
External Contracts	17,884	33,600	25,400	13,628	25,400	0	25,400
Other Cost	-	-	-	-	0	0	0
TOTAL -Expenditures	155,778	223,083	248,606	188,202	260,932	0	260,932

PROGRAM - REVENUE

Interfund Transfers	-	-	-	-	0	0	0
Fees & Charges	-	-	-	-	0	0	0
Provincial Grants	-	-	-	-	0	0	0
Other Revenues	-	251	-	-	0	0	0
TOTAL - Revenue	-	251	-	-	0	0	0
NET	155,778	222,832	248,606	188,202	260,932	0	260,932

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Human Resources

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENT	2025 BUDGET
Staff Costs								
1 - 6 - 0116 - 010 - 001	Full time salaries	90,305	116,484	142,037	95,830	153,973		153,973
1 - 6 - 0116 - 020 - 021	CPP	3,863	5,477	7,095	6,775	7,391		7,391
1 - 6 - 0116 - 020 - 022	EI	1,321	1,881	2,526	2,328	2,644		2,644
1 - 6 - 0116 - 020 - 023	Group Benefits	10,881	15,537	20,059	17,716	18,989		18,989
1 - 6 - 0116 - 020 - 025	OMERS	9,125	11,577	14,024	19,368	15,575		15,575
1 - 6 - 0116 - 020 - 026	EHT	1,772	2,275	2,770	2,527	3,002		3,002
1 - 6 - 0116 - 020 - 027	WSIB	2,738	3,811	4,645	3,620	4,758		4,758
1 - 6 - 0116 - 040 - 041	Mileage	0	314	50	157	200		200
1 - 6 - 0116 - 040 - 043	Corporate Training	0	4,421	6,000	2,546	6,000		6,000
1 - 6 - 0116 - 040 - 044	Staff membership fees	2,041	1,777	2,000	1,675	2,000		2,000
1 - 6 - 0116 - 040 - 046	Training and development	2,058	2,828	3,000	3,702	3,000		3,000
1 - 6 - 0116 - 040 - 052	Health & Safety	5,373	10,254	7,000	5,782	7,000		7,000
1 - 6 - 0116 - 040 - 053	Health & Wellness	0	0	2,500	3,379	3,000		3,000
	Staff Cost	129,477	176,635	213,706	165,404	227,532	0	227,532
	Equipment Costs	-	-	-	-	0	0	0
	Facility Costs	-	-	-	-	0	0	0
Oper/Maint. Costs								
1 - 6 - 0116 - 040 - 300	Miscellaneous	0	0	-	0	0		0
1 - 6 - 0116 - 270 - 271	Office Supplies	0	0	-	0	0		0
1 - 6 - 0116 - 270 - 273	Advertising	8,235	12,791	9,500	0	8,000		8,000
1 - 6 - 0116 - 270 - 276	Blackberry/Cell Phone	-	-	-	-	0		0
1 - 6 - 0116 - 270 - 277	Photocopying	-	-	-	-	0		0
1 - 6 - 0116 - 270 - 300	Miscellaneous	182	57	-	9,169	0		0
	Oper/Maint. Costs	8,417	12,849	9,500	9,169	8,000	-	8,000
External Contracts								
1 - 6 - 0116 - 200 - 292	Employee Assistance Program	3,346	3,096	3,900	3,275	3,900		3,900
1 - 6 - 0116 - 250 - 255	Other Professional Services	14,538	30,504	21,500	10,353	21,500		21,500
	External Contracts	17,884	33,600	25,400	13,628	25,400	0	25,400
	Other Costs	-	-	-	-	0	0	0
	TOTAL -Expenditures	155,778	223,083	248,606	188,202	260,932	0	260,932
PROGRAM - REVENUE								
1 - 5 - 116 - 190 - 949	Interfund Transfer	-	-	-	-	0	0	0
	Fees & Charges	-	-	-	-	0	0	0
	Provincial Grants	-	-	-	-	0	0	0
1 - 5 - 0116 - 870 - 300	Other Revenues	-	251	-	-	0	0	0
	TOTAL - Revenue	-	251	-	-	0	0	0
	NET	155,778	222,832	248,606	188,202	260,932	0	260,932

TOWNSHIP OF WOOLWICH
2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Administrative Overhead

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
Staff Costs	49,630	51,811	53,450	33,938	62,290	0	62,290
Equipment Costs	-	-	400	100	0	0	0
Facility Costs	54,975	40,024	44,640	40,920	48,764	0	48,764
Operating/Material Costs	91,740	83,506	97,445	83,342	100,873	0	100,873
External Contracts	-	-	-	-	0	0	0
Other Costs	1,228	5,564	3,500	2,796	5,000	0	5,000
TOTAL Expenditures	197,573	180,904	199,435	161,096	216,927	0	216,927

PROGRAM - REVENUE

Inter fund Transfer	200,000	200,000	200,000	183,333	228,567	107,000	335,567
Fees and Charges	-	-	-	-	0	0	0
Provincial Grants	326,800	277,800	236,200	-	236,200	0	236,200
Other revenue	-	-	-	-	0	0	0
TOTAL - Revenue	526,800	477,800	436,200	183,333	464,767	107,000	571,767
NET	-329,227	-296,896	-236,765	-22,238	-247,840	-107,000	-354,840

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Administrative Overhead

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET
<u>Staff Costs</u>								
1 - 6 - 0120 - 020 - 029	Retiree benefits (Staff)	49,630	51,811	53,450	33,938	62,290		62,290
	Staff Costs	49,630	51,811	53,450	33,938	62,290	0	62,290
<u>Equipment Costs</u>								
1 - 6 - 0120 - 090 - 098	General Repairs Equipment	-	-	400	100	0		0
	Equipment Costs	-	-	400	100	0	0	0
<u>Facility Costs</u>								
1 - 6 - 0120 - 170 - 270	Admin Bldg allocation (3794)	54,975	40,024	44,640	40,920	48,764	0	48,764
	Facility Costs	54,975	40,024	44,640	40,920	48,764	0	48,764
<u>Oper./Maint. Costs</u>								
1 - 6 - 0120 - 270 - 271	Office Supplies	11,957	6,463	6,750	3,726	6,500		6,500
1 - 6 - 0120 - 270 - 274	Postage/courier	7,346	4,153	5,750	3,487	4,500		4,500
1 - 6 - 0120 - 270 - 277	Photocopying	4,301	1,485	2,750	784	2,250		2,250
1 - 6 - 0120 - 190 - 962	Trsf to Insurance Reserve	68,136	71,405	82,195	75,345	87,623		87,623
	Oper./Maint. Costs	91,740	83,506	97,445	83,342	100,873	0	100,873
<u>External Contracts</u>								
1 - 6 - 0120 - 090 - 121	Maintenance Contracts	-	-	-	-	0		0
	External Contracts	-	-	-	-	0	0	0
<u>Other Costs</u>								
1 - 6 - 0120 - 270 - 300	Miscellaneous	1,228	3,316	1,000	177	1,000		1,000
1 - 6 - 0120 - 758 - 300	Minor capital	0	2,248	2,500	2,618	4,000		4,000
	Other Costs	1,228	5,564	3,500	2,796	5,000	0	5,000
	TOTAL Expenditures	197,573	180,904	199,435	161,096	216,927	0	216,927

Furniture, supplies, 2nd Noise Meter (100% DC) and Lumen (Light) Meter (100% DC)

TOWNSHIP OF WOOLWICH

2025 BUDGET

DEPARTMENT CORPORATE SERVICES
PROGRAM Administrative Overhead

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 DEPARTMENT	ADJUSTMENTS	2025 BUDGET	
	<u>Interfund Transfers</u>								
1 - 5 - 0120 - 190 - XXX	Transfer from Reserve Fund	-	-	-	-	2,000		2,000	Increased to limit the tax increase following high-level, head count analysis.
1 - 5 - 0120 - 190 - 310	W/S Admin/Overhead Allocation	200,000	200,000	200,000	183,333	226,567	107,000	333,567	
	Interfund Transfers	200,000	200,000	200,000	183,333	228,567	107,000	335,567	Development Charges
	<u>Fees & Charges</u>								
1 - 5 - 0120 - 830 - 897	Advertising Recoveries	-	-	-	-	-	-	-	
	Fees & Charges	-	-	-	-	-	-	-	
1 - 5 - 0120 - 810 - 812	OMPF Grant	326,800	277,800	236,200	-	236,200	0	236,200	No OMPF grant reduction
1 - 5 - 0120 - 820 - 812	Other Provincial Grants	-	-	-	-	-	-	-	
	TOTAL - Revenue	526,800	477,800	436,200	183,333	464,767	107,000	571,767	
	NET	-329,227	-296,896	-236,765	-22,238	-247,840	-107,000	-354,840	