

The Corporation of the Township of Woolwich

By-law No. XX-2025

A By-law to amend the Delegation of Authority By-law 41-2022 respecting delegations for the Municipal Accommodation Tax Administration Policy

WHEREAS section 23.1 of the Municipal Act, 2001, S.O. 2001, c. 25 (the “Municipal Act”) provides that sections 9, 10 and 11 authorize a municipality to delegate its powers and duties under any Act to a person or body subject to listed restrictions; and

WHEREAS section 23.3 of the Municipal Act provides an outline of authority of powers that cannot be delegated by a municipality; and

WHEREAS section 270 of the Municipal Act provides that a municipality shall adopt and maintain policies respecting the delegation of its powers and duties;

WHEREAS section 5 of the Planning Act, 1990, as amended, authorizes a municipal council to delegate authority, by by-law, except for the authority to approve official plans or the authority to exempt from approval plans as official plans or amendments to official plans; and

WHEREAS on June 27, 2022, the Council of The Corporation of the Township of Woolwich passed the Delegation of Authority By-law delegating the powers and duties.

WHEREAS on March 18, 2025 the Council of the Corporation of the Township of Woolwich passed the Municipal Accommodation Tax Administration Policy;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH HEREBY ENACTS AS FOLLOWS:

1. That the following delegated authorities be added to Schedule B – Chief Administrative Officer of By-law 41-2022:

Delegated Authority	Delegate	Delegation & Legislative Limits
Review and approve Municipal Accommodation Tax fund requests that are outside the scope of the annual allocation of funding	Senior Management Team	Requests under \$10,000
Review and approve Municipal Accommodation Tax annual Woolwich Way funding stream requests	Senior Management Team	As per the Municipal Accommodation Tax Administration Policy
Execute Municipal Accommodation Tax Contribution Agreements up to \$10,000	Chief Administrative Officer OR Economic Development and Tourism Officer	Where the funding has been approved by Council or the Senior Management Team
Execute Municipal Accommodation Tax Contribution Agreements over \$10,000	Economic Development and Tourism Officer AND Chief Administrative Officer OR Treasurer	Where the funding has been approved by Council

2. This by-law shall come into full force and effect on the date it is passed.

FINALLY PASSED AND ENACTED this 18th day of March, 2025.

Mayor

Clerk